

Feb 9, 2017 minutes taken by Karen Steele

Muddy Creek Charter School

7:03 PM

Karen, Janell, James, Dave, Erik, and Bryan in attendance

Barb and Kelly absent

Visitors: Tom Day with 4th grader, Anneleise. Demonstrated making envelopes that Tom learned at a workshop about writing.

Approval of January minutes as well executive meeting minutes. James moved; David second. All passed.

Reviewed and discussed Board Report.

Particularly Class sizes for next year, staff goals for this year. Bryan is beginning to observe teachers.

Teachers reminded to use materials at CIMC. Contact Kim McIntrye 541-757-5923

PTO info: Teacher request for PTO needs streamlined.

Treasure. No missing or voided checks. Internal audit this month.

Budget report

More in donation money. \$1850.00 A plan to spend?

Purchasing vacuum cleaner. Tested two from district. Will buy one.

Internal audit policy revision

Charter concerns? Bryan will check

Made changes:

1.2. Change to Inavale Community Partners, Inc.

1.3. One internal audit in early February. Span is July 1 to Jan. 31. Reason of change is external audit is at the end of year.

Bryan, Karen and Leann will do internal audit on February 14, 2017

Erik moved and Jamie seconded . Approved Policy F00006e

Board officer positions.

Secretary -- Janell. James moved and Erik seconded. All approved

Vice President -- Erik. James moved and Dave seconded. All approved

Public record requests Policy

Info has been given this year in two different situations. Vending info as well as salaries. Legislators are working on this issue. We'll table approving policy until legislative session makes revisions to law.
Should it be on the website since it is a law??

Snow day make-up days

509j is making up days in February and in June.
Muddy Creek will do February 20 and April 12 as decided at January board meeting.
Eliminate early release days? March 3 and May 5 to be used as make-up hours.
James moved and Dave seconded. All approved.

Wellhead and pump house request

Bryan wrote a Request for Proposal (RFP)
Lengthy discussion and reviewed. Gave suggestions to Bryan.
Money available? Board is in agreement that this is a number one priority. More info will follow.

Ex. Director and board yearly evaluations

In the past, used survey and compiled requests.
Review goals. Bryan will summarize his goals for March.
Leann has survey for ex. Director info? Will send to staff and parents.

Budget discussion

See budget planning handout. Following are some of the issues:
Salary schedule. What percentage?
PERS increase
ADMw and enrollment

Comments:

It is helpful to have handouts and data prior to the board. Thank, Bryan.

Adjourned at 9:20.