

Inavale Community Partners
Board Meeting Minutes
Date March 9, 2017

ICP Board Meeting called to order at **7:09 pm** in the MCCS Staff Room

In Attendance: Jamie, Erik, Kelly, Karen, Bryan, Dave, Leann, Janell

Public Comments: No public comments.

Approval of Minutes: Remove list of absences from minutes. Jamie moved to approve, Dave second (all 5's by board members)

Reports:

PTO Report: Bryan shared the climbing wall is being delivery on March 17th, so looking for installation team. PTO will dedicate \$3,000 towards the slide. Cost of slide is ~\$6,000.

ICP Treasurer's Report: Internal audit (July 1 – January 31) was done on February 14th and everything checked out fine.

Budget Report: Reviewed and discussed

School Report:

1. Bryan will be attending Legislative Day and represent/speak about Charter Schools.
2. Despite opening 2 hours late on 3/7/17, 45-47 students were absent. Issues arose with running bus on snow day due to 509J contract, but those have been remedied. May pursue future conversations with district if this type of situation comes up again.
3. Bids sent out in the mail for the pump house.
4. Dave suggested more names be included on the newsletter (i.e. volunteerism, PTO contributions, etc.).
5. 'Love Your School Day' had 12 parent attendees, which lead to discussion on how to get more volunteers to contribute to school projects (statement in charter of parents contributing 20 hours of volunteer service).
6. Discussed Internet filtering and the necessity of it.

Discussion and Decision:

1. 2017/2018 Budget discussion
 - a. Payroll most significant increase (due to salary increase/PERS)
 - i. Leave days for full-time staff
 1. Current: 5 six leave, 5 emergency days, 1 personal leave, 1 bereavement day = 12 days total

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- a. *Proposal*: 9 days available sick leave (1/month), reduce emergency days to 3, leave personal (1), leave bereavement (1) = 14 days total
2. Half-time get 40 hours of sick leave, no personal, emergency, or bereavement
- b. IT/Library Stipend
 - i. IT – Solely dedicated to IT and projects that need concentrated time
 - ii. Library – Increase to \$3,000
- c. Building/property improvement
 - i. 17-18 wellhead and pump house
 - ii. Future projects
 1. Play structure roof
 2. Janitor closet
- d. Increased building maintenance and repairs due to routine activities and unexpected work (i.e. leaks, lead test, etc.), 17-18 budget portrays more realistic amount (\$11,000)
- e. Staff open to adding 3 planning days (paid stipend) for planning project based learning activities
- f. Custodian
 - i. Pay as employee (PERS included), includes summer as well (25 days)
- g. Total expenditure increase for 2017-2018 is \$23,400
 - i. Items TBD for 17-18 budget = Transportation, Liability Insurance
 1. Liability Insurance – 4 different policies
 - ii. ADMw (3.5% increase) will cover 17-18 budget increases
 1. Lead to discussion on increase in class sizes, trying to keep siblings/families together
2. Executive Director and Board yearly evaluation
 - a. Reviewed progress on goals
 - i. Goal 1
 1. Teacher evaluation system will be completed this year, as teachers need performance feedback. Mid-year goals meetings will take place with staff soon. Focus areas – Math, Literacy, Science. For the future – try to tie teacher goal with project-based vision of MCCS.
 - a. Karen suggested a more realistic goal would be to have 1 written observation for each teacher this year along with personal conference. Perhaps one written observation from Bryan and one from Barb.

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- ii. Goal 2
 - 1. Attended school events and activities and attended PTO meetings. Communication overall has improved.
- iii. Goal 3
 - 1. RACID duties – Will circle back to this in the summer
- iv. Goal 4
 - 1. Funding agreement with 509J
 - a. Formalize system for tracking how, when, why and what additional support is received.
- 3. Corvallis School Board Lunches
 - a. Corvallis School Board, ICP Board members get together to develop relationships and for budget discussions

Meeting adjourned at **9:17 pm**

Minutes taken by Janell Johnson