

# DRAFT

Inavale Community Partners  
Board Meeting Minutes  
Thursday, May 14<sup>th</sup>

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ICP Board Meeting called to order at 7:10pm in the MCCS Staff Room

**In Attendance:** Dan Hays, Kelly Bell, James Anderson, Dave Buchanan, Tim Martin, Melissa Harris, Erik Swatzendruber, Barb Holt (arrived @ 7:25), Leann Eagles-Smith (arrived @ 7:30)

## **Summary of Votes:**

**Motion to approve** the minutes of March 12, 2015 and April 9, 2015. Erik moves; Dave seconds; passed 5, 5, 5, 5, 5, 5.

**Motion to approve** the CSD school calendar for the 2015-16 year. Erik moves; Dave seconds; passed 5, 5, 5, 5, 5, 5.

**Motion to approve** 2015-16 Budget A without a half-time kindergarten assistant and without a quarter-time math teacher. Erik moves; James seconds; passed 5, 5, 5, 5, 5, 5.

**Motion to add** to the 2015-16 Budget A cost of living increases for teachers based on the 509J cost of living increases. Erik moves; Dave seconds; passed 5, 5, 5, 5, 5, 5.

**Motion to approve** up to \$3,500 out of donation funds for library shelving. Tim moves; James seconds; passed 5, 5, 5, 5, 5, (Kelly recused herself due to conflict of interest).

**Motion to approve** policy HR00050a and the revisions to policy HR00043b and procedure G00001f. Melissa moves; Erik seconds; passed 5, 5, 5, 5, 5, 5.

**Public Comments:** None

**Approval of Minutes:** Approval of March and April Minutes.

*Motion to approve* the minutes of March 12, 2015 and April 9, 2015. Erik moves; Dave seconds; passed 5, 5, 5, 5, 5, 5.

## **Reports:**

**PTO Report:** Dan has encouraged the PTO to let him know what info the PTO wants passed on to the ICP Board. In doing so, Dan hopes to nurture the PTO/Board relationship. PTO decided to not do the talent show this spring. They continue to plan the Spring Camp out, which will be held June 6<sup>th</sup> & 7<sup>th</sup>.

**ICP Treasurer's Report:** None

**School Report:** Student enrollment is at 101 for this year; 106 for next year. Staff are busy with state testing. Administrative concerns mainly involve the 2015-16 Budget. Calendar for next year needs to be adopted. Dan recommends that M CCS adopt the CSD school calendar.

*Motion to approve* the CSD school calendar for the 2015-16 year. Erik moves; Dave seconds; passed 5, 5, 5, 5, 5, 5.

Wildlife Stewards Summit was very successful, and around 250 people came through.

Morgan Bannister has agreed to take a more active role in building maintenance. Dan also found a plumber who is willing to tackle the plumbing issues at M CCS. Sprik has refused to provide a roofing bid. Based on the bid Dan has received from another roofing company, the cost for replacing the remaining two sections of membrane roof are 26K and 19K.

**509J Report:** Kevin attended the Wildlife Stewards Conference and discussed doing a more thorough evaluation of M CCS involving many different aspects vs. just using test scores. The issue of the property M CCS sits on is a low priority for the District. Dealing with building demolition/return to farmland should M CCS cease to exist may involve both the District and M CCS putting dollars in a fund. Dave said that if M CCS is required to contribute money to such a fund, this money should be funneled into building maintenance vs. an undisclosed account.

**Budget Report:** Budget deficit for this school year is just over 28K. Deficit is due to teacher training, additional IT needs, and extended leave policy funds used. Next year: Kindergarten teacher will be full time and teachers have requested a part-time teacher to provide additional support for math instruction. Having kindergarten full time will increase the 2015-16 budget by 50K. Dan and Barb said they do not feel that an assistant is essential for a kindergarten class size of 16. Discussed offering a choice between having 18 kids with an assistant or having 16 students with no assistant. The Board was split over the issues of providing a kindergarten assistant or the possibility of increasing class size. Kelly felt strongly that a kindergarten assistant is needed, and that class size should not increase.

Teachers would like to have an additional part-time teacher to allow smaller math groups. Teachers hope to break students into grade level groups and in order to

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provide more tailored math instruction. Although Dan is unsure if this is truly needed, Barb feels an additional teacher would be very beneficial. Tim asked what assessments have revealed about academic areas that need support. Dan indicated that reading was not as strong as math according to the latest STAR testing results. Writing is also an area that needs ongoing support. Barb described how writing is integrated in the MCCS curriculum. Dave indicated that he is very supportive of providing additional support in math. Melissa pointed out that the Common Core adds additional challenges to teaching math. Tim asked if the Board could have more time to determine how to allocate funds. Kelly asked why additional help for math was needed, since teachers already have assistants to help provide support.

Discussed approving the budget without approving a kindergarten assistant and an additional math teacher. Dan will communicate to teachers and encourage them to attend the June meeting to share their perspectives. Discussed providing a cost of living increase for teachers. This was not included in the budget, but the Board was strongly in favor of providing cost of living raises for teachers.

*Motion to approve* 2015-16 Budget A without a half-time kindergarten assistant and without a quarter-time math teacher. Erik moves; James seconds; passed 5, 5, 5, 5, 5, 5.

*Motion to add* to the 2015-16 Budget A cost of living increases for teachers based on the 509J cost of living increases. Erik moves; Dave seconds; passed 5, 5, 5, 5, 5, 5.

**Discussion and Decision:**

**Capital Expenditures:** Possible capital expenditures include Roof <36K, library shelves <4K, pump house 11K. Funds include 17K from Afternoon Adventures, <1.5K from donations, and 33K from carryover. Tim recommended putting aside money from these funds for the well pump. Board decided to approve funding for library shelves.

*Motion to approve* up to \$3,500 out of donation funds for library shelving. Tim moves; James seconds; passed 5, 5, 5, 5, 5, (Kelly recused herself due to conflict of interest).

Discussed moving the June meeting to June 4<sup>th</sup> due end of the year scheduling conflicts. The June board meeting will be moved to June 4<sup>th</sup>.

**Review of Polices & Procedures:** Reviewed policy and procedure revisions.

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*Motion to approve* policy HR00050a and the revisions to policy HR00043b and procedure G00001f. Melissa moves; Erik seconds; passed 5, 5, 5, 5, 5, 5.

**Calendar/Action Items:** None.

Open meeting adjourned at 9:50pm. Retire to Executive Session under ORS 192.660 (2) (I) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Minutes taken by Melissa Harris