

ICP Board Meeting Public Session 1/21/2020

Attendance: James Anderson, Karen Steel, Jamie Hahn, Erin McMullen, Megan Irwin, Lester Oehler (notetaker), Robbin, Dana Wild, Avie Meadows, Jennine Livengood, Blake McKinley, Miaka & Carter, Rachel Wolf, Barb Holt

Meeting started: 7:02

Robbin: Suggested that the interim ED salary range could be low. Blake agreed, and wondered how much salary has been a factor in our turnover at that position.

Approval of minutes:

**Karen Moves to approve Jan 6<sup>th</sup>, 2021 minutes, James seconds (5,5,5,5,5)**

**James moves to approve January 7<sup>th</sup> minutes, executive session and public session, Karen seconds (5,5,5,5,5)**

**James moves to approve December 10<sup>th</sup> minutes, Karen seconds (5,5,5,5,5)**

**James moves to approve December 8<sup>th</sup> minutes, Karen seconds, (5,5,5,5,5)**

**James moves to give Karen the authority to negotiate/finalize any conclusion with Cintas, Jamie seconds (5,5,5,5,5)**

**Erin moves have the Board not require report cards during CDL, James seconds, (5,5,5,5,5).**

**James moves to have Jennine post the art position as written, Karen seconds (5,5,5,5,5).**

**James Moves that MC will use the district's lottery day, Karen seconds (5,5,5,5,5)**

**School report:** Jamie Hahn went to the teacher meeting. Mr. Day ran the meeting. Topics covered were new hires, committees, supply pick up-teachers want to keep it on the same day, the art teacher position, email to follow. Talked about the trees that came down, and how to incorporate into lessons etc. Baylee the new kinder teacher introduced herself to the staff.

**CSD:** Karen, Erin, and James met with the school district. New ED search, special ed were discussed. Leanne got the quarterly report in, we set the date of Feb. 15<sup>th</sup>, for the written report and an oral report to follow. CSD is waiting on any in person learning until Benton County is in the "yellow" for two weeks. We are eligible for the \$500M fed aid, that could bring ~\$65K to MCCC

**Kindergarten:** Baylee will start on Tuesday, but with a sub in the classroom. All the paperwork has been turned into TSPC, but we are still waiting on them to approve. Sherry has said that she would be willing to join the "sub list".

**Cintas:** Karen volunteered to deal with Cintas. James moves to give Karen the authority to negotiate/finalize any conclusion with Cintas, Jamie seconds (5,5,5,5,5)

Avie brought up the topic of curriculum. As the Kindergarten teacher worked out their curriculum, other teachers mentioned that they want curriculum too. Karen: Baylee asked about kinder curriculum, and we didn't really have any, so we got it. We needed it. If other teachers want to look for what they need, it will likely get approved.

**PTO report:** Raised over \$1K with the bottle drop, ordering more shirts for kinders and others. Working on an online auction, getting things from the community/businesses. Dana met with teachers, talked about getting art into the student's classes. Art bio project. Dana is going to make some videos so the students know how/what they can do with their supplies. Dana tried the DOE/OHA,BHA about volunteer routes. It seems like there still can not be any volunteers on the grounds. One topic that came up during the PTO meeting was whether the school could "rent" space out to a private 3<sup>rd</sup> party for "emergency child care". Robbin was going to explore further how this might work. Avie mentioned there was excitement about project-based, and teacher led ideas.

**ICP Treasurer report/Budget:** postponed to next meeting.

**Assessments:** Mr. Day was doing some sort of assessment this week. Jennine said she just learned that the CSD was not doing report cards this semester. The Ready Schools Safe Learner update 1/19 will have more info on assessments.

Dana: As a parent of kids that are not thriving with CDL, getting a report card that says my kid is struggling is not going to be helpful...perhaps a letter of encouragement/offline projects etc.

Report cards are due February.

Discussion about recorded lessons vs. live lessons, teacher workloads, student's learning styles, families schedules and needs.

Erin would like to see a discussion with parents, rather than a graded report card. Erin moves have the Board not require report cards during CDL, James seconds, (5,5,5,5,5,5).

**Kindergarten:** Jennine is looking for a teacher desk. We need a smart board at some point. Jennine will create a proposal of things the Kindergarten teacher needs and give to Karen.

**Librarian/PE:** Karen-could we get a schedule, so we can understand each day what is happening for these subjects. The Librarian and Health teachers agreed to get the board this information.

**Adams/CSD...**the Whole Child Specialists works with a different grade every 6 months, and does live lessons with the students, PE, counseling, etc...same idea.

Karen wants to know why we decided to do it this way on Wednesdays.

Erin suggested we change the schedule because it was set up for different plans/different time.

Jennine would like to ask the staff about their ideas for PE/Health/Art schedules, transitions.

Proposal to make PE a half-time position, Board needs time to review the budget and assess the position.

**James moves to have Jennine post the art position as written, Karen seconds (5,5,5,5,5,5).**

Jennine is going to work on a job description for an office assistant position.

**Teacher mentor position:** Karen recommends a 3% wage step. Karen will work out what this will look like.

**Interim ED,** we have one applicant so far. Initial closing date is 1/15, and then we have 2 weeks for an extension. Interim salary was to be posted for up to \$75K/year.

It was asked if how much liberty we have in interview questions. We have leeway to follow up with questions, but need a set of standard questions for all.

**Bylaws:** would be \$2-3K for professional review.

**Staff Handbook:** James will explore having one drafted for us by attorneys.

**Confidentiality policy:** Megan, the school doesn't really have a confidentiality policy. Megan would like all staff to sign a confidentiality policy to cover a variety of issues that should remain confidential. Megan has a policy from the Old Mill School, Jennine has a 509J. Megan will look at the existing copies and put one together.

**Enrollment and Lottery:** 509J lottery is May 1<sup>st</sup>. Muddy Creek usually does its in March.

**Enrollment caps:** Karen K should be 18,

Les 14-18

Jamie 16-18

Erin 16 in K

Megan: Smaller is better,

We'll give the teachers last year caps, and let them know we're considering a 18 cap in K and get their thoughts.

**James Moves that MC will use the district's lottery day, Karen seconds (5,5,5,5,5)**

9:10 Meeting adjourned