

Attachment C Budget Worksheet

Planning Phase Stage 1

Planning funds may be used for: a)Planning and design of educational programs, b)Professional development of staff and c)Development of charter application

Budget Categories:

- 1) Salaries
- 2) Benefits
- 3) Purchased Services
- 4) Supplies and Materials

Description and Timeline of Activity	Estimated Expense (Budget Category)	Total Request
Hire legal consultant to set up non-profit organization and assist with charter contract. June 2006	1. 2. 3. . \$2,600 4.	\$2,600
Contract with mediator to strategize and negotiate with district regarding proposal, site, etc. June 2006	1. 2. 3. \$2,000 4.	\$2,000
Contract with accountant for consulting to establish system for keeping books and train financial officer. June 2006	1. 2. 3. \$1,500 4.	\$1,500
Prepare marketing materials and host community meetings to introduce charter school to the community. August 2006	1. 2. 3. \$ 500 4. \$1,500	\$2,000

Phase I (Planning Stage 1) Budget Worksheet
Attachment C, continued

Description and Timeline of Activity	Estimated Expense Budget Category	Total Request
Hire educational consultant for curriculum development and to initiate partnership grants. June – August 2006	1. \$15,000 2. 3. 4.	<i>\$15,000</i>
Professional development of charter school board members on operation and establishment of a charter school	1. 2. 3. \$1,500 4. \$ 400	<i>\$1,900</i>
	1. 2. 3. 4.	
Administrative Costs <div style="text-align: right;">\$ _____</div>		

Planning Grant Phase 1 Total Request \$ 25,000

Attachment C **Budget Worksheet**

Planning Phase Stage 2

Planning funds may be used for: a)Planning and design of educational programs, b)Professional development of staff and c)Development of charter document/agreement

Budget Categories:

- 1) Salaries
- 2) Benefits
- 3) Purchased Services
- 4) Supplies and Materials

Description and Timeline of Activity	Estimated Expense (Budget Category)	Total Request
Hire legal consultant to refine charter proposal October 2006	1. 2. \$300 3. 4.	\$300
Contract with accountant to improve or modify accounting system and help us establish financial practices. November 2006	1. 2. 3. \$3,000 4.	\$3,000
Finalize curriculum development and initiate partnership grants November 2006 – January 2007	1. 2. 3. \$12,000 4.	\$12,000
Contract with charter school consultant to assist and advise on start-up operations January 2007	1. 2. 3. \$2,000 4.	\$2,000

Phase I (Planning Stage 2) Budget Worksheet
Attachment C, continued

Description and Timeline of Activity	Estimated Expense Budget Category	Total Request
Prepare marketing materials and host community meetings to build interest in charter school. January 2007	1. 2. 3. 4. \$500	\$500
Professional development for teachers	1. 2. 3. \$5,000 4. \$2,200	\$7,200
	1. 2. 3. 4.	
Administrative Costs <div style="text-align: right;">\$ _____</div>		

Planning Grant Phase 2 Total Request \$ 25,000

Phase Two, Implementation Budget Worksheet

Attachment D

Budget Calculation

$\$90,000 + (\text{Projected Number of Students } \underline{60} \times \$400) = \$ \underline{114,000}$
 Base Allotment + the product of the projected number of students x \$400 per pupil allotment = Total Phase 2 Allocation

Implementation and Continued Implementation funds may be used for:

- a). Professional development of teachers and staff who will work in the charter school
- b). Development and dissemination of materials informing the community of the charter school
- c). Purchase of equipment and educational materials
- d). Development of curriculum materials
- e). Other initial operating costs that cannot be met from state or local sources

Budget Categories:

1. Salaries
2. Benefits
3. Purchased Services
4. Supplies and Materials
5. Capital Equipment

Description and Timeline of Activity	Estimated Expense (Budget Category)	Total Request
Purchase of equipment and educational materials: textbooks, computers, A/V equipment, instructional supplies, furniture completed August 2007	1. 2. 3. 4. \$54,500 5.	\$54,500
Payment of facility rent during June, July, August of 2007 to enable staff development and preparations for Fall opening begin June 2007	1. 2. 3. \$12,500 4. 5.	\$12,500
Professional development of teachers and staff who will work for the charter school; includes curriculum development. completed by September 2007	1. 2. 3. \$15,000 4. 5.	\$15,000

Develop and implement marketing materials that will attract students, teachers, staff, parents, community members, granting institutions to engage with charter school. Completed September 2007	1. 2. 3. \$2,000 4. \$5,000 5.	<i>\$7,000</i>
Lease copier for school Completed September 2007	1. 2. 3. \$5,000 4. 5.	<i>\$5,000</i>
Hire program coordinator to begin organizing grants, curriculum, and to disseminate marketing materials Completed by August 2007	1. \$20,000 2. 3. 4. 5.	<i>\$20,000</i>
Administrative Costs (if needed) \$ _____		

Year Two, Implementation Estimated Budget

Estimated Implementation Budget may not exceed the Budget Calculation from page 25.

TOTAL \$ 114,000

Phase Three, Continued Implementation
Budget Worksheet
Attachment E

Budget Calculation

$\$80,000 + (\text{Projected Number of Students } \underline{100} \times \$400) = \$ \underline{120,000}$

Base Allotment + the product of the projected number of students x \$400 per pupil allotment = Total Phase 3 Allocation

Phase funds may be used for:

- a). Professional development of teachers and staff who will work in the charter school
- b). Development and dissemination of materials informing the community of the charter school
- c). Purchase of equipment and educational material
- d). Development of curriculum materials
- e). Other initial operating costs that cannot be met from state or local sources

Budget Categories:

- 1) Salaries
- 2) Benefits
- 3) Purchased Services
- 4) Supplies and Materials
- 5) Capital Equipment

Description and Timeline of Activity	Estimated Expense (Budget Category)	Total Request
Purchase of equipment and educational materials: textbooks, computers, A/V equipment, instructional supplies, furniture, etc. to provide for additional students. Completed August 2008	1. 2. 3. 4. \$64,000 5.	\$64,000
Professional development of teachers and staff who work for the charter school; includes curriculum development. Completed by September 2008	1. 2. 3. \$15,000 4. 5.	\$15,000
Lease copier for school	1. 2. 3. \$5,500 4. 5.	\$5,500

Activity	Estimated Expense (Budget Category)	Total Request
Refine and promulgate marketing materials to attract support for school. Completed September 2008	1. 2. 3. \$2,000 4. \$5,000 5.	\$7,000
Perform facility renovations originally planned by 509J; upgrades to lighting, internet, ADA, restroom improvements Completed September 2008	1. 2. 3. \$28,500 4. 5.	\$28,500
Program coordinator to continue oversight and generation of grants, curriculum, and marketing of school August 2008 – August 2009	1. \$27,295 2. 3. 4. 5.	\$27,295
	1. 2. 3. 4. 5.	
Administrative Costs (if needed)		\$ _____

Year Three, Continued Implementation Estimated Budget **TOTAL \$ 120,000**
 Estimated Implementation Budget may not exceed the Budget Calculation from page 27.

Three-Year Operational Budget
Attachment F

Category	Year 2007 (Implementation)	Year 2008 (Cont'd Implementation)	Year 2009 (No Federal Charter School Grant Funds)
OPERATING REVENUE			
Number of students	60	100	100
Per pupil revenue (from General Purpose Grant per ADMw)	5400	5500	5600
Total received from General Purpose Grant	324,000	550,000	560,000
Federal Charter School Grant	114,000	120,000	
Partnerships & Donations	10,000	25,000	50,000
Other			
Other			
REVENUE TOTAL	448,000	695,000	610,000
EXPENSES			
Personnel			
Salary-Administration	26,500	27,925	28,100
Salary-Teaching	156,000	267,800	275,830
Salary-Contract			
Contracts	10,000	24,000	25,000
Salary-Business, Clerical	24,400	25,000	25,750
PERS	31,000	44,400	45,732
Insurance	10,500	17,500	18,000
Other Fringe Benefits			
Program Coordinator	20,000	27,295	28,100
Personnel Subtotal	278,400	433,290	446,512
Services and Activities			
Staff Development	15,000	15,000	5500
Food Program	4000	4120	4240
Custodial	12,000	12,500	13,000
Transportation/Field Trips	2600	8000	8,000
Marketing	4000	4000	1000
Telephone	500	550	600
Postage/Shipping	500	550	600
Benefits			
Printing		1500	1500
Services and Activities Subtotal	38,600	46,220	34,440

Three-Year Operational Budget
Attachment F, continued

Category	Year 2007	Year 2008	Year 2009
Supplies and Equipment			
Supplies-Instructional	5000	5000	2000
Audio-Visual Equipment	5000	5000	2000
Textbooks	24,000	24,000	3000
Assessment/Testing	1000	1100	1200
Technology/Internet	500	600	700
Computers	10,000	20,000	2500
Furniture	10,000	10,000	1000
Supplies and Equipment Subtotal	55,500	65,700	12,400
Administration Costs			
Printing	500	500	500
Copier/Copier Lease	5000	5500	6000
Postage	750	775	800
Telephone	1000	1030	1060
Dues/Memberships	250	250	250
Marketing and Development	3000	3000	1000
Administration Costs Subtotal	10,500	11,055	9610
Facilities and Capital Outlay			
Rent	50,000	55,000	60,000
Utilities	15,000	15,500	16,000
Maintenance/Repairs		8235	31,038
Renovations		60,000	
Facilities and Capital Outlay Subtotal	65,000	130,500	107,038
TOTAL EXPENSES	448,000	695,000	610,000
TOTAL REVENUES	448,000	695,000	610,000