

Title: Strategic Development Plan

Control Information

Control Item	Details
Owner/Curator	
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Original Board approval date	July 2009

Revision History

Revision	Date	Revision Description	Originator
A	July 2009	Initial release	McCreary
B	January 2010		
C	October 2010		Freeman
D	November 2010		
E	April 2011		Freeman
F	July 2012	Revision, re-numbering, add "Ongoing" section	Swartzendruber
G	July 2013	Annual review	Swartzendruber

1.1 Purpose:

- To Communicate to MCCS staff and community the agreed upon plan and priorities.

1.2 History:

- This plan was developed by the MCCS executive director, teachers and staff members and approved by the ICP board.

1.3 Review and revision:

- This plan will be reviewed and updated each June by board, ED, and staff.

1.4 Priority Scale:

- A = Implement this year.
- B = Implement current school year if resources are available.
- C = Implement in a future year

I. Safety and Health	Priority	Responsible	Target Start Date	Completed
1. Formalize training of employees and volunteers to ensure knowledge of safety reporting and record keeping	A	ED	Spring 2011	Employees; volunteers to be completed

II. Reporting and Documentation	Priority	Responsible	Target Start Date	Completed
1. Formalize system for documenting behavior and discipline	A	ED	System Spring 2011	Working on
3.2 Write office procedures	A	ED	August 2011	Working on
4. Complete handbooks for families, staff and volunteers	A	ED	Family/volunteers 2010-11	Staff 2010 Family done
5. Create a system for tracking the training of staff and volunteers	A	ED	Volunteers 2010-11	Staff Fall 2010

III. Curriculum	Priority	Responsible	Target Start Date	Completed
1. Core Subjects				
1.1 Create resources for math instruction	A		Summer 2013	
2. Improve Project Learning/ Place Based Learning Approach				
2.1 Improve planning and scheduling of Field Trips	B	ED/Staff	Fall 2012	
2.1.1 Develop criteria for selecting field trips	B	ED w/staff and coach	Spr 2013	
3. Assessment/Intervention/ Remediation				

3.1 Math – schoolwide intervention	A	ED/staff	Fall 2013	
4. School Programs				
4.1 Develop incentives to reduce tardies	B			
4.5 Develop policy/procedure for extra-curricular groups (clubs)	B	Board		
4.6 Develop outdoor school-like experience for our students (trip/camp)	B			
4.10 Spanish / Foreign Language	B			
4.12 Implement Garden curriculum	A	staff	Spring 2014	
4.13 Music teacher/residency	A	PTO helps		
4.14 Technology education	B			
IV Facility and Classrooms				
7. Explore funding models to make lunch program sustainable	A		Fall 2013	
8. Explore farm-to-table lunch program	C			
9. Finish replacing lights (exterior)	B	ED/Board	Spring 2013	
10. Heating System fully replaced	A	ED/Board	Summer 2013	In budget
12. Replace gym roof	C	ED/Board	Spring 2013	
13. Replace Play shed roof	C			
14. Replace water system/filtration	B			
15. Solar panels	B			
16. Replace carpet/ art room floor	B			
17. Rainwater collection	C			

V. Human Resources	Priority	Responsible	Target Start Date	Completed

2. Write job descriptions for staff and volunteers	A		Fall 2012	½ done
5. Evaluate process for staff orientation and mentoring	A		Fall 2013	
6. Develop and Implement Process for volunteer orientation and mentoring	A		Fall 2013	
2.4 Write application for Americorps volunteer to help teachers with coordination and hands-on	B	Board		
2.5 Develop plan for volunteer appreciation	A	ED/Jennine	Fall 2013	

VI. Financial	Priority	Responsible	Target Start Date	Completed
2. Grant Writing training	B	Board		

VII. ICP Leadership	Priority	Responsible	Target Start Date	Completed
1. Continue development of grant coordination, dissemination, writing, and successful applications	B	Board		
2. Develop fundraising and donations to school	A	Board	Fall 2013	
10. Recruiting of Board members	A	Board	Summer 2013	
11. Make Board Accountability calendar	A	Board	Fall 2013	
12. update ED Accountability calendar	A	Board/ED	Fall 2013	
13. Develop ED/Board roles document	A	Board/ED	Fall 2013	

1.5 Ongoing and Completed Items:

These items have been removed from the list but are recorded here for future reference:

III. Curriculum

3. Assessment/Intervention/Remediation

Develop community partnerships

Implement authentic assessment methods with coaches

Assessment/Intervention/Remediation

Review of student journals- writing and field

Rubrics

Continue and monitor math intervention program

Reading intervention program

Documentation of project work

Student portfolios

Evaluate, identify, provide intervention system

4. School Programs

Decrease tardies

Monitor and support development of clubs and other extra-curricular activities

Continue Development of Art Program

Develop outdoor learning at school

Develop process for transitioning 5th graders to middle school

Implement Sex Ed curriculum

IV: Facilities and Classrooms

Create School Garden

Add insulation in north wing

Improve stock room inventory and develop procedures for stocking

organize the science shed

Plan and Improve Usability of Kitchen Facility – dishwasher

Construct/purchase storage shed

V. Human Resources

Explore relationships with OSU for student teachers

VI. Financial

Develop fundraising plan

VII. Leadership

Review Strategic Development Plan according to schedule

Review and revise Mission and Vision

Update RACID Document

Further Improve outreach to CSD 509J and the community

Evaluate our educational program and market it more effectively within our own school and to the community at large