

ICP Board Meeting 12/13/2012

In attendance: Erik, Melissa, Dan, Elisa, Lise and Kristina Rosenbaum

Public Comment:

Betsy Dasenko does not want to be involved in hot lunch any more; John Ame and Kristina Rosenbaum are taking over for her. They are trying to solidify the vision/purpose statement for the lunch program. Some problems have been things like oven breaking; there has also been no cost analysis on lunches, food has been coming back, and parents have reported that kids come home hungry. We need a sense of autonomy to make to decisions on repairs or other expenditures rather than long waiting periods for accountability. The lunch program needs to be taken out of PTO projects. Kristina proposes a separate operating fund to run the lunch program; needs a working capital cost not to exceed \$2000 (between 1-2K) given by ICP board and PTO. It is currently difficult to keep track of between submitting receipts and reimbursements. It should be set up as a loan to the program. It does not need to be profitable but should be able to pay up to 75% by the end of the year. What is the legality of running the program the way it is working? Kristina would like to have something in writing from the Health inspector; they may not say the kitchen is ready. It would not be wise to continue running if there is a chance of problems that could come back to us—such as an e. coli outbreak. The program should make regular reports to the PTO and the ICP. Erik says we could call it a committee according to the bylaws; we could disperse funds for that. Elisa says it is possible to allocate funds without it being a loan; it would require purchasing software (\$500). There is general agreement that it would be a good idea to have the kitchen certified; that would also allow us to create revenue as a certified kitchen. We may need a kitchen manager for times that Kristina cannot be there if the lunch program keeps going. Elisa brings up the idea of grants to get funding. There are some local funding sources as well as other possibilities. A 5-day a week program would require hiring a full-time person. It could be possible to get the health inspector to come in over the break to check the kitchen. We need things like a first aid kit, fire extinguisher, gloves, thermometers, etc. One big part of the vision was using local, organic ingredients but we need to budget and do cost analysis first to see what is feasible; it is cheaper to make as much as possible at the school. Erik said that we would not need to be involved deeply into oversight; Elisa brought up the idea of the board wanting to ensure that there is an educational piece that could involve place-based education. **Kristina will contact the inspector and try to arrange for an inspection over the break.** Elisa suggests that we put information in the newsletter if there are changes to the program.

ED Report:

Enrollment is the same

Only one minor incident with a child

No real staff concerns

Physical plant—roof is holding out but more rain coming; repair is lined up for roof. Heat pump will be installed early next week. Lighting has been held up due to the electrician having a family emergency; Dan will get a second bid from Solid Ground.

SpEd: There is a new space in the building for SpEd groups to work without disruption.

ICP Treasurer Report:

990 Tax return got filed in November

We paid for last year's bus and will get a reimbursement. We are now being directly billed by First Student. We are paying 100% of bussing for this year. District is looking at how to reimburse for next year. We cannot get direct reimbursement but the district can.

Waiting for information on capitalization policy

PTO:

PTO has given funds (\$10 per student)

We should be eligible for a milk program through the state—approximately 20 cents per carton for those who pay and full cost for those who qualify for free.

Effective July 1st, PERS will jump another 7%.

Lunch program is currently \$900 in the red, a \$100 plumbing visit not included yet; there is currently \$200 balance from Farm to Table program.

PTO has \$6700 in retained earnings

Credit Card statements will be checked by at least one board member and signed to verify.

509J Report:

Melissa went to both the regular meeting and work session; schools were presenting the development plans. CV is focusing on improving writing across the curriculum; Cheldelin MS is moving towards proficiency grading model—students stay at a certain level until they have mastered that skill level. Linus Pauling is looking at how to use what one teacher is doing and using it as a model for others. Regular meeting looked at the budget; state funding will go up approx. 7% although PERS will go up about the same. There is some legislation that could reduce PERS increase to only 3%; some other possible uses for rainy day funds. The general atmosphere was very welcoming. MS committee: no word on modules; a lot of parent interest in the middle school.

Erik and Melissa completed the webinar; both found it very helpful. As a board, we are on the right track but we still have lots of work to do, such as specific committees. Dan is more of a superintendent than principal.

School Bus Safety: Melanie Kelly is working on bus safety; tag system for student information, getting the driver phone numbers to contact parents in case there is a problem, parents at bus stops and phone tree system are all being looked into to prevent any problems. There is a process/policy being created.

Communication Flow Chart (based on policy 28): Always communicate to the most direct route, rather than trying to involve too many people. Any time that there is a complaint, try to direct that complaint back to whomever it is with.

Issue with Math instruction: Program used last year, BRIDGES, was not successful in bringing up math scores. Our goal for this year is to find/use more resources for math instruction. Teachers need additional training and support for any curriculum used; the district is moving toward using math curriculum called Investigations and we will likely follow suit. What other support can we afford/utilize? Dan thinks that we need more materials.

Adjourned @ 8:57