

DRAFT

Inavale Community Partners
Board Meeting Minutes
October 8, 2015

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ICP Board Meeting called to order at 7:10 pm in the MCCS Staff Room

In Attendance: Erik Swartzendruber, Dan Hays, Anita Grunder, Barb Holt, Karen Steele, Tim Martin, Leann Eagles-Smith, Melissa Harris, Dave Buchanan, Jamie Anderson (via video Skype), Leonne Bannister, Kelly Bell (7:35)

Summary of Votes:

Motion to approve the minutes of September 10, 2015. Erik moves; Dave seconds; passed 5, 5, 5, 5, 5.

Public Comments: None

Approval of Minutes: Approval of September minutes.

Motion to approve the minutes of September 10, 2015. Erik moves; Dave seconds; passed 5, 5, 5, 5, 5.

Reports:

Independent Community Center Donations: Anita Grunder is present to represent the ICC. Discussed what how ICC and ICP can work together to complete ICC projects. Mentioned that community engagement is part of the mission of ICP. A similar arrangement was done in the past between ICC and ICP. Suggested that ICP take a percentage to help with management costs; suggested only having ICP accept donations over a certain dollar amount. Erik discussed concerns about legality and the potential of losing 5013c status if it is not done correctly. Leann asked about how this was handled in the past. Tim pointed out that the Bylaws indicate that ICP would be doing the fundraising, not a separate entity such as ICC. Discussed how to monitor this project so that there is a clear time frame for completion. Anita has access to a lawyer who is willing to help address the legalities of this arrangement. Tim asked about how ICC is structured. Anita suggested having a liaison. Tim asked if there was a minimum donation amount that would require a receipt. Discussed how to deal with extra management. Tim suggested having an ICC volunteer help manage the paperwork and thank yous related to donations.

509J Report: Dan said Peyton brought the original deed for the school building and property.

ICP Treasurer's Report: Employer contribution rate changed significantly for PERS. Tier 1/2 went up. But OPSRP PERS went down. Decrease in benefit costs due to two full-time staff opting out of insurance benefits. Library line increased. Karen asked about the increase in Library services. Compensation increase went from \$150/month to \$200/month. Audit report came in today. No other issues with the audit. Leann will be preparing the quarterly report. Journal entries are complete. Leann pointed out that the balance for the Afternoon Adventures program says \$20K, but this amount was recently spent on the roof. Erik asked about what is left in pots of money. 12K in donations. PTO currently has over 14K. Capital Projects has a little over 1K.

PTO Report: Giving Thanks is on November 13th.

School Report: Enrollment has continued to fluctuate. Currently at 102. Budget is based on ADMw of 102. Discussed staff interest in having a salary schedule. Dan pointed out that as teacher salaries increase, other programs/positions may be cut. Dan and Barb both are paid far less than others in their position would require, but that may change in the future and this needs to be considered. Erik asked what would be included in a salary schedule. Dan will be working with a committee to develop a salary schedule proposal. Dan would like to have Karen participate and wants to include input from all staff who wish to participate. The salary schedule would apply to all staff. Melissa asked about what should be done to address the increased salary requirements to recruit replacements for Dan and Barb if needed in the future. Dan said it would be very prudent to research this.

District expressed positive feedback related to the Annual Report. District appreciates that MCCS is a stable entity. Dan emphasized the importance of a future ED developing a healthy relationship with the District.

Tim asked Leonne about how her workload has adjusted over the years. Leonne said she aims to work from a proactive state vs. a reactive state.

Dan said the main septic tank is under that blacktop in the playground. Dan will be having someone coming out to cut through the blacktop and place a lid over this area after it is pumped. The Altitians did the mowing of the field, but they may not be able to do this in the future. Dan said it would be important to see about finding another volunteer to help with this.

Test scores are back and the scores were relatively good compared to the average scores for the state. Tim asked if there was a way to better present to the community how the curriculum works and how academics are supported. STAR testing will help

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people understand and see student growth over time. Dan said that this is in development at M CCS. Melissa asked how parents become aware of STAR testing results. Barb indicated that parents are informed during teacher conferences.

Budget Report:

Discussion and Decision:

Weighted Enrollment Lottery: New law allows charter schools to have a weighted enrollment lottery. Tim asked Dan what his thoughts on how a weighted lottery would impact M CCS. Melissa asked about how this would affect M CCS considering that the District provides support for special ed. Dan said this would have a potentially big impact on M CCS and could strain resources.

School Safety: Discussed school safety in sight of recent shooting at UCC. Dan said the school will be having a lock down drill. Discussed developing an escape route. Teachers can lock their doors from the inside. Dan said more lock down drills need to be run so that staff and students can get familiar with the process.

Jaime said the District has to apply for the Earthquake grant on behalf of M CCS. Jaime obtained the Seismic Report M CCS. Contacted the District. The District is planning to apply for the grant, but they were not planning to include M CCS because they did not think the school is eligible. Dan said he would talk to Kim to see where M CCS is on the priority list. Jaime said we would need to have an engineering report and asked if the District would be willing to cover the cost and is curious what an engineering report would cost. Kelly said she said her husband may know possible resources for engineers who can help with this. She will look into this. Tim mentioned the triangle of life and explained what this means. Erik mentioned that information on what to do in the case of an earthquake should be researched and updated.

Discussed how to replace Melissa as ICP Secretary.

Update Policy HR0002c: James had some problems with the current policy. Dave suggested tabling the decision for now and allowing more reflection and looking at the bigger picture before approving anything.

Calendar/Action Items: None.

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Retire to Executive Session ORS 192.660 (2) (i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Meeting adjourned at 9:00 pm

Minutes taken by Melissa Harris

ACTION ITEMS:

New from