

Convened at Muddy Creek Charter School

Inavale Community Partners Board Meeting called to order at 7:05pm

The next Board meeting will be on Wednesday, October 6. Please mark your calendars.

Present: Kriste York, Tanya Freeman, Dan Hays, Erik Swartzendruber (notetaker).

**Summary of Votes:** **Motion to approve** the minutes of September 9, 2010 (Kriste), 2<sup>nd</sup> (Erik), passed 5,5,5.

**Approval of Minutes:** **Motion to approve** the minutes of September 9, 2010 (Kriste), 2<sup>nd</sup> (Erik), passed 5,5,5.

**509J Report:** Tanya attended the last 509J board meeting at which district-wide testing results were presented. Enrollment projections were also presented, and numbers were shown to be down, notably at the Franklin middle school program. The school district is also considering selling the Fairplay school building to the Waldorf School.

**School Report:**

- Enrollment: No change.
- Monies from MAPS and student membership systems totaling \$3900 were returned from 509J.
- The school atmosphere is excellent.
- There was an incident in which several people were stung by wasps. Dan found the nest and has arranged for someone to remove the wasps using dry ice.
- A physical plant report was performed by Zach del Nero. Several issues which need to be addressed were discovered.
- A First Aid class for staff will be held at the school on October 27 and 29.

**AI-1: Erik to send** copies of the minutes since June to Elisa.

**Budget Report:** Dan presented budget version G which includes monies returned from 509J, the music program, and new assistants. The projected net income for the year is (-\$7614) which would leave a carryover of \$47,607, well over the recommended carryover of \$30,989.

**Music Program Discussion:** The board discussed the funding of the music program. The board expressed support for the music program, but expressed concern that more discussion should occur before programs like this begin. The cost of the music program instruction could be as high as \$4100. The program was set up by Dan as a professional contract; it could be cancelled easily if funding is no longer available.

At this time the board also discussed setting up times for board members to be present to answer questions to community members and for the board to write updates in the newsletter.

**Building Review:** The Physical Plant Review turned up several issues: The south wall may need painting, and an electrical junction box needs to be fixed. Dan will contact 509J about paint and repairs.

Dan also expressed concern about the building lacking an intercom system. He got a rough estimate from one company for \$1000 to rework the current system. He will look into other bids. Dan contacted 509J about the lack of an intercom, but received no positive response.

**Renewal Process:** The renewal process is still ongoing. Dan is monitoring progress as the first deadline approaches.

**Events:** Preparations are underway for the campout on October 1 and the Giving Thanks event in November. The PTO is taking on the organizing of the Giving Thanks event.

Meeting adjourned at 8:35pm.

Minutes taken by Erik Swartzendruber and submitted and filed by same.

**Table of 509J meeting attendance:**

October 11: Anita

November 8: ICP Board to present charter renewal application.

December 13: Erik

January 10: Morning

February 7: Kriste

**Calendar:**

September 23: Board Meeting

October 1: All-School Campout

October 7: Board Meeting

October 21: Board Meeting

*CONSOLIDATED LIST OF ACTION ITEMS:*

**Carry-over from Minutes of April 29th:**

**AI-6: Christine** to make suggested revisions to Procedure 1 “Procedure for Creating, Modifying, and Storing Policies, Procedures, and Important Documents” and hand off to Erik to see through the process of passing.

**Carryover from the Minutes of June 3, 2010:**

**AI-3: Dan** to direct Gretchen (Cedar) to correct any discrepancies on the website regarding numbering of policies and procedures, and to include the Building Use Request form on the website.

Carryover from the Minutes of June 10, 2010:

**AI-7: Morning** to send a copy of the compiled Board Review information to Erik to attach to the minutes.

Carryover from the Minutes of August 26, 2010:

**AI-1: Dan** to inform the MCCS community when he has received confirmation of reduced testing requirements.

**AI-3: Morning** to check into the ads in "Parents" Magazine.

**AI-5: Anita** to get thank you cards for Gretchen and for Christine.

Carryover from the Minutes of September 9, 2010:

**AI-1: Dan** to look into room parents and classroom volunteers.

**AI-2: Morning** to open the OSUFUCU credit card accounts.

**AI-3: Anita** to update and format the Collections Development Policy document.

**AI-4: Erik** to remind former board member Christine Harvey about AI-6 from April 29, 2010.

**AI-5: Erik** to contact the PTO about volunteering to make thank you/greeting cards.

**AI-6: Morning** to draft a Letter of Intention for charter renewal highlighting major changes, and including a draft of the application.

**AI-7: Tanya** to send the board matrix brainstorming sheet to the board for review.

New from the Minutes of September 22, 2010:

**AI-1: Erik to send** copies of the minutes since June to Elisa.