

Convened at Muddy Creek Charter School

Inavale Community Partners Board Meeting called to order at 7:10 pm

The next Board meeting will be on Thursday, May 5. Please mark your calendars.

Present: Morning McCreary, Tanya Freeman, Kriste York, Dan Hays, Erik Swartzendruber (notetaker).

**Summary of Votes:**

- **Motion to approve** the minutes of April 7, 2011, (Kriste), 2<sup>nd</sup> (Morning), passed 5,5,5,5.

**Approval of Minutes:** Motion to approve the minutes of April 7, 2011, (Kriste), 2<sup>nd</sup> (Morning), passed 5,5,5,5.

**Reports:**

Executive Director's Report: (See attached report). Additionally, Dan talked about the full enrollment. Adding a class such as ¾ would be a possible way to grow the school. The board briefly discussed the possibility. Financially, the school is still About \$10,000 in the black compared to year-to-date budgeting.

Dan reported an agreement, awaiting board approval, between MCCS, 509J, and First Student for a bus route. The bus would pick kids up at, and return them to, the old Western View School. The cost to MCCS would be \$10,000. The school day would likely have to shift to start 15 minutes later at 8:45.

Dan also reported on his discussion with the Art Center over their proposed collaboration with MCCS. The board was enthusiastic about the possibility, and discussed ways in which this could take place, such as having a paid “artist-in-residence” to support teachers and art integration.

The staff is also reviewing and revising the 3-year curriculum cycle.

**Discussion and Decision:**

Non-Teaching Staffing Plan: Dan presented the list of non-certified staff, in regards to who is planning to return for the next school year. Dan would like the positions to remain generally stable, but increased enrollment may allow for more assistant time. Dan expressed interest in having a full-time aid who could focus on arts integration after math and literacy.

Review of Action Items: The AI list was reviewed.

Other Discussion: Dan reported that the Siletz grant proposal for building a track was not accepted. Tanya reported that she and Anita looked at the Charter School Dissemination grant

and could not find an obvious way for MCCS to use the grant. The board expressed interest in looking into this for next year.

Meeting adjourned at 8:10 pm.

Minutes taken by Erik Swartzendruber and submitted and filed by same.

Calendar:

May 5: ICP Board Meeting  
May 9: 509J Board Meeting (Erik to attend)  
May 19: ICP Board Meeting

*CONSOLIDATED LIST OF ACTION ITEMS:*

Carryover from the minutes of November 18, 2010

**AI-5: Anita** to review the procedure for ED and board evaluations.

Carryover from the minutes of December 2, 2010:

**AI-1: Tanya** to follow up with Jennifer of United Way to see if we can support their support of rural families in some way.

**AI-8: Tanya** to get addresses for approximately 400 households in radius around the school and print them on address labels.

Carryover from the minutes of December 16, 2010:

**AI-1: Kriste** to review the bylaws and suggest changes.

Carryover from the minutes of January 6, 2011:

**AI-2: Kriste** to gather information for board member bios.

Carryover from the minutes of January 20, 2011:

**AI-1: Anita** to add the Non-Profit Board Training to the board calendar.

Carryover from the minutes of February 3, 2011

**AI-3: Dan and Erik** to review the hiring policy and suggest changes.

Carryover from the meeting of March 3, 2011:

**AI-5: Morning** to take care of ICP joining the NWCEO.

Carryover from the minutes of March 31, 2011:

**AI-2: Tanya** to draft a document for 509J with recommendations for improving the charter renewal negotiation process.

New from the minutes of April 7, 2011:

**AI-1: Tanya and Kriste** to discuss the staff survey report with Dan and make a “to do” list.

**AI-3: Kriste** to schedule a meeting between MCCS staff and board, to discuss vision and ideas.

ED Report

April 21, 2011

Enrollment 73, added a third grader, and had to disenroll a 4<sup>th</sup> grader (non-attendance). Next year 90, some primary numbers are soft, but at this time all classes are full. K,17 at the moment. I will explain. 1,20(an unusual circumstance) 2,13 3,14 4,13 5,13 = 90 (82.5 full time equivalent)  
Incidents suspended new 2<sup>nd</sup> grade boy (attempted violence), did a lice check after a student came down with the little beasties, and Kdgn girl broke her arm falling off of yellow bars. I will add more material under the bars and around the play structure.

Teacher and Staff Concerns Still some anxiety about grade structure in classrooms.

Administrative Concerns personnel issues

The first look at test scores shows us a little weak in math and writing, stronger in reading. Since students not making satisfactory progress are allowed second and third chances, it is too early to tell for sure where we will come down. We score above the State in all areas but 1, but only 4 out of 7 above the Corvallis District.

Financial Report forwarded to you earlier. Fuel is the biggest problem, but we are 10k in the black at this time.

Update Place-based and Project Learning Grades 1 – 5 are headed back to the coast in the next few weeks using Gray Grant funds. The mosaic and the mandala go on display late next week. In late May we will have the art pieces returned and install on our hall walls.

District Interactions/Concerns I negotiated a bus route here with First Student and the District for 10K. The District will forward an agreement for you to consider and sign if you agree. Anne Schuster visited as did 509J Board candidate Rick Osborn. His son attends Hoover, but attended a charter school in North Bend before moving here. Met (Thursday, April 21) with Chris Neely about partnering with the Art Center.

Physical Plant I hired for 2 or 3 hours students working with Anne Schuster to replace burned out light bulbs in the building. I will also have them secure two tall book shelves that our insurance agent informed me were a violation. Plumber cost more than the District, but did a better job. I am guessing the same may happen with the repair of our HVAC system.

Teachers and assistants continue to meet with Pat. We met as a staff to select math as our subject to work on next year – as our school improvement plan. We are

reviewing the 3 year cycle of projects since this year completes the first three years of projects.